

# BLAKELEY ISLAND - CENTER POINT

Shell Terminal ID: Y380

## Terminal Loading Instructions

### SOPUS Loading

Effective 03/11/2025

#### Rack Customer Pick Up

1. Driver enters the rack.
2. Connect the Scully.
3. Connect the vapor hose.
4. Connect the product load arm.
5. Enter driver number and personal PIN number (for security purposes).
6. Enter trailer number.
7. Enter 6-digit pin.
8. Confirm customer.
9. Select product.
10. Enter quantity amount per compartment.
11. Disconnect vapor hose when loading is finished.
12. Disconnect the Scully and return the load arm to the rack.
13. Exit the rack and go to the BOL (kiosk) building.
14. Re-enter driver number and personal PIN number to retrieve BOL (5 copies).
15. Driver signs and leave a copy of the BOL for the terminal.

**NOTE:** FOR ANY AUTHORIZATION PROBLEMS CALL THE LOADING  
SUPPORT SERVICE HELPDESK AT 800-345-6666.

**Please use a safe phone/location as Specified in your Driver  
Training Instructions.**