

# Citgo South Portland, ME.

Shell Terminal ID: Y386

Shell Loading

Effective 05/01/2017

## Rack Customer Pick Up

- Enter driver id #
- Enter driver pin #
- Enter trailer #
- Select Customer or enter Customer #
- “Are you loading Diesel?” – Select Yes or No
- “Compartments previously loaded with diesel?” – Select Yes or No
- The next prompt will be “Third Party Order #” ... Enter a (0) zero
- “Please wait for authorization”

Once authorized to load, proceed as usual

**NOTE:** FOR ANY AUTHORIZATION PROBLEMS CALL THE LOADING SUPPORT SERVICE HELPDESK AT 800-345-6666.

Please use a safe phone/location as Specified in your Driver Training Instructions.